

CASHMERE SCHOOL DISTRICT #222  
Regular Board Meeting  
January 23, 2023

Call to Order: Chairman Ted Snodgrass called the meeting to order at 7:00 P.M.

Declaration of Quorum: Board members Paul Nelson, Roger Perleberg, and Nicholas Wood were present. Aaron Bessonette was absent. There were eight others present, including Superintendent Johnson.

1.0 Flag Salute – Chairman Ted Snodgrass led the Pledge of Allegiance.

2.0 Approval of Agenda – Superintendent Johnson requested items 3.3.5., 6.2. and 6.3. be moved up to accommodate presenter, Don Kearby, who had attended via Zoom.

On a motion by Roger Perleberg, the Board approved the agenda as revised.

3.0 Reports, Correspondence and Program

3.1. Board Report – Roger Perleberg commented on the fun wrestling match he attended in Quincy over the weekend, adding it was nice to see so many people in attendance. Chairman Ted Snodgrass discussed the recent tabletop exercise he attended on Friday, stating it was a very instructional and informative activity to participate in.

3.2. CHS Student Report – Leadership teacher, Andy Groce, introduced high school student and ASB Treasurer, Alayna Groce, who was present to update the Board on the latest CHS activities and sporting events. Ms. Groce stated today was the first day of the new semester, and there were only 83 days left until graduation! She also communicated FFA was busy getting the greenhouse ready for the annual plant sale and FCCLA and Key Club would be hosting a Valentine's Semi Formal Dance Sat., 2/18. Lastly, she stated spring sports would be starting up soon.

3.3. Superintendent's Report –

3.3.1. WIAA District 6 – Recognition – Superintendent Johnson began by recognizing Jeff Carlson for being selected District 6 Athletic Director of the year. Superintendent Johnson stated he believes our district has one of the best athletic directors in the state. He explained Jeff isn't one to shy away from tough decisions and consistently setting the bar high. Board Chairman, Ted Snodgrass, thanked Jeff personally and noted his work ethic and dedication show in all areas he is responsible for and constantly leaves an impact on those around. Roger Perleberg spoke about how Jeff has always demonstrated nothing but class and good leadership and how proud he is to have him represent our schools.

3.3.5. Cashmere High School Project Closeout – Superintendent Johnson began by introducing and expressing his gratitude for Don Kearby. He explained that Don's support and guidance throughout this project has been imperative and is the reason this project was fully completed.

Don Kearby began by addressing the Board with his appreciation for trusting him with this project. He went on to explain the two resolutions tied to this closeout process and noted the Board would need to be pass both resolutions in order to finalize the last steps of this process.

## 6.0 Action Items

### 6.2. Resolution 2023-3 D-11.2 Acceptance of Building Commissioning Report –

On a motion by Roger Perleberg, the Board approved Resolution 2023-3.

### 6.3. Resolution 2023-4 D11.1 Final Acceptance –

On a motion by Roger Perleberg, the Board approved Resolution 2023-4.

## 3.0 Reports, Correspondence and Program

### 3.3. Superintendent's Report –

3.3.2. Budget / Enrollment Update – Business Manager, Angela Allred stated she continues to closely monitor enrollment. She noted the district is in a good position with an average enrollment of 57.4 over what was budgeted. Ms. Allred also stated she is working with transportation director, Rob Todd, to acquire quotes for the purchase of up to two new vans the district needs. Lastly, in reference to the district's safety projects, Ms. Allred stated the new radios and all necessary equipment needed have all been ordered.

3.3.3. Legislative Update – Business Manager Angela Allred reviewed the 2023 Legislative Priorities shared by the Washington Association of School Administrators (WASA). A link to this information can be found [here](#). Ms. Allred stated she has been attending legislative hearings as often as she has been able to and encouraged the Board to also get involved. She shared instructions on how to create a legislative account as well as how to connect and testify to these meetings remotely.

3.3.4. Cashmere High School Activities Code (Final) – Vice Principal Scott Brown reviewed the attached document [CHS Activities Code](#) with the Board. He noted the only change made, since the Board reviewed this document at the December work session, was the addition of section F on page 2 (Behavioral Misconduct). This code was created to outline clear expectations for CHS activities participants. This document describes expectations, guidelines and procedures governing students who participate in the Cashmere Activities Program such as band, drama, clubs, etc. and is similar to the CHS Athletic Code. Mr. Brown explained this code would apply to all competitive and performing activities.

## 4.0 Visitors – There were no visitors.

5.0 Consent Agenda

- 5.1. Approval of Board Minutes – On a motion by Nicholas Wood, the Board approved the December 19, 2022 and January 9, 2023 minutes as presented.

5.2. Approval of Warrants and Financial Reports

Pay date of December 30, 2022: Warrants #321923 - #321985 totaling \$334,871.76

General Fund \$148,568.00

Capital Projects \$4,365.00

ASB \$4,646.88

Transportation Fund \$177,291.88

Pay date of January 12, 2023: Warrants #321986 - #322052 totaling \$134,723.02

General Fund \$121,474.21

Capital Projects \$7,235.00

ASB \$6,013.81

Pay date of January 31, 2023: Warrants #322066 - #322138 totaling \$123,841.60

General Fund \$112,875.32

ASB \$10,966.28

Pay date of January 31, 2023: Payroll in an amount totaling \$1,709,155.36, including benefits.

On a motion by Paul Nelson, the Board approved the warrants and payroll as presented.

6.0 Action Items

- 6.1. Request for Out of State Travel – CMS Corps of Discovery Trip – Superintendent Johnson proposed the Board postpone this item until the February board meeting to allow additional planning time for the requesting group.

- 6.4. Board Policy & Procedure 4040 – Public Access to District Records (Second Reading) – Superintendent Johnson presented the Board with Policy & Procedure 4040 Public Access to District Records for a second reading.

On a motion by Paul Nelson, the Board approved Policy & Procedure 4040 Public Access to District Records.

- 6.5. Resolution 2023-5 Public Access to School District Records – Superintendent Johnson presented Resolution 2023-5 Public Access to School District Records to the Board. The purpose of this resolution is to recognize that the district generates a tremendous volume and diversity of records and attempting to maintain a current index of all the district's records would be impracticable, unduly burdensome and ultimately interfere with the operational work of the district. Resolution 2023-5 Public Access to School District Records states the district will not maintain a current index of its records and that a copy of this resolution will be made available upon request.

On a motion by Paul Nelson, the Board approved Resolution 2023-5 Public Access to School District Records.

- 6.6 Board Policy 6220 – Bid Requirements (Second Reading) – Business Manager Angela Allred presented the Board with Policy 6220 Bid Requirements for a second reading. Ms. Allred stated this policy had been recently revised and adopted however a small typo had been found after the fact and one other piece had also come up during the Consolidated Program Review (CPR). Ms. Allred noted the newly revised policy mirrors the current model WSSDA policy.

On a motion by Vice-Chairman Nicholas Wood, the Board approved Policy 6220 Bid Requirements.

- 6.7 Board Policy & Procedure 3210 – Nondiscrimination (Second Reading) – Superintendent Johnson presented the Board with Policy & Procedure 3210 Nondiscrimination for a second reading. Vice-Chairman Nicholas Wood abstained from the vote.

On a motion by Paul Nelson, the board approved Policy and Procedure 3210 Nondiscrimination.

- 6.8 Board Annual Re-Organization – On a motion by Roger Perleberg, the Board unanimously agreed to keep the Board Organization as follows:

Board Chairman: Ted Snodgrass  
Board Vice-Chairman: Nicholas Wood  
Legislative Representative: Paul Nelson  
WIAA Representative: Roger Perleberg

- 6.9. Personnel Report

**1. Retirements/Resignations/Releases/Terminations, etc.**

Name	Position	FTE	Request/Reassignment
Ginny Davidson	Vale – Teacher / Librarian		Retirement

**2. Requests for Leave/Transfer/Change in Hours/Additional or New Assignment**

Name	Position	FTE	Request/Reassignment
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**3. Recommendation for Employment/Transfer/Return from Leave of Absence**

Name	Position	FTE	Comments
Brian Bailey	CSD – Technology Assistant		Replaces Gilberto Luna

**3a. Contract Approvals/Renewals 2022-2023**

**4. Recommendation/Request for Approval of Positions to be Posted**

Position	FTE	Comments
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**5. Status of Staff Vacancies Posted, this date:**

**Position**

**FTE Closes**

**CO-CURRICULAR/SUPPLEMENTAL POSITIONS**

**1. Resignations/Releases**

<b>Name</b>	<b>Position</b>	<b>Comments</b>
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**2. Non-Renewals**

<b>Name</b>	<b>Position</b>	<b>Comments</b>
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**3. Recommendations for Employment/Renewals: Co-Curricular Contracts for Activities**

<b>Name</b>	<b>Position</b>	<b>Comments</b>
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On a motion by Roger Perleberg, the Board approved the personnel report.

7.0 Discussion Items – There were no discussion items.

8.0 Executive Session – Personnel No Action – Superintendent Johnson requested an approximate 30-min executive session on a personnel matter with no action to follow per RCW 42.30.110(1)(g).

On a motion by Roger Perleberg, the Board moved into executive session at 8:05 PM.

On a motion by Paul Nelson, the Board moved out of executive session at 8:30 PM.

9.0 Adjournment – On a motion by Roger Perleberg and there being no further business to discuss, Chairman Ted Snodgrass adjourned the meeting at 8:31 PM.

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Secretary

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Chairman